

Christmas Lighting Contract 2023-25

1.0 Introduction

The Facilities and Events Committee made the decision to seek quotes for the Christmas Lighting Scheme 2023-2025 – minute number 443/22.

2.0 Quotes Received

The agreed specification was published on www.gov.uk Contracts Finder. Quotations were received from 6 companies:

Contractor 1

£9,183.33 ex VAT (for main scheme and additional column decorations at 4 locations)

Provided: 1 year quote for delivery, installation, attendance on site for switch on and removal.

Not included: 3 year quote, storage cost.

Contractor 2

£74,052 total contract cost ex VAT

£24,684 per annum for 3 years (for main scheme and additional column decorations at 4 locations)

Provided: 3 year quote and images of lighting options available, plus professional references.

Not included: storage cost, engineer attendance on site for switch on.

Contractor 3

£48,250 total contract cost ex VAT

£16,083 per annum for 3 years (for main scheme only)

Provided: 3 year quote for supply, installation, attendance on site for switch on, removal and storage.

Not included: cost for additional column lights.

Contractor 4

£41,400 total contract cost ex VAT

£13,800 per annum for 3 years (for main scheme and additional column decorations at 4 locations)

Provided: 3 year quote for supply, installation, attendance on site for switch on, removal and storage, plus professional references.

Not included: N/A

Contractor 5

£51,000 total contract cost ex VAT

£17,000 per annum for 3 years (for main scheme only)

Provided: 3 year quote for supply, installation, attendance on site for switch on and removal, plus professional references.

Not included: cost for additional column lights, storage cost.

Contractor 6

£49,675.95 total contract cost ex VAT

£16,558.65 per annum for 3 years (for main scheme only)

Provided: 3 year quote for supply, installation, attendance on site for switch on, removal and storage.

Not included: cost for additional column lights.

3.0 Summary and recommendations

3.1 Budget

Facilities and Events Streetscene – Christmas Lights:

£16,380 budget available for 2023/24.

The budgets for 2024/25 and 2025/26 are likely to be increased by RPI or CPI.

3.2 Recommendations

It is recommended to proceed with contractor 4, for a 3 year contract, based on best value for money and provision of a quote that meets the full specification requirements.

For further information contact:

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