

## THE IVERS PARISH COUNCIL

### MINUTES OF A MEETING OF THE FACILITIES AND EVENTS COMMITTEE HELD ON 6 SEPTEMBER 2023 AT 7.00PM

**Committee Members Present:** Councillors Julie Cook, Vishal Gupta and Peter Stanhope.

**In attendance:** Nicole McCaig (Business Administrator and minute taker).

#### **APOLOGIES**

Cllrs Ciarán Beary, Peter Kinchin, Wendy Matthews and Michael Sullivan.

**157/23**

#### **DECLARATIONS OF INTEREST**

- a) No declarations were received from Members.
- b) No written requests for dispensations for disclosable pecuniary interests were received.
- c) The clerk has previously granted two dispensations, to the end of the municipal year 2023-24 regarding allotments, to Cllrs Cook and Stanhope to ensure the committee remains quorate.

**158/23**

#### **PUBLIC PARTICIPATION**

There were no members of the public present at the meeting.

**159/23**

#### **MINUTES**

The minutes of 5<sup>th</sup> July 2023 were considered.

RESOLVED that

The minutes of 5<sup>th</sup> July 2023 be agreed and signed by the Chair.

**160/23**

#### **CHAIR'S ANNOUNCEMENTS**

Cllr Stanhope asked councillors to think about projects for inclusion in the 2024/25 budget. The following projects were suggested:

- Installation of air conditioning in the hub and main office at 45B High Street.
- Enlargement of the Jubilee Pavilion hall by relocating the table/chair storage cupboard and incorporating the entrance lobby into the hall space.

**161/23**

#### **FINANCE**

The Committee received the income and expenditure for the year to 24<sup>th</sup> August 2023.

RESOLVED:

- The Finance Report be noted as received by the Committee.
- Business Administrator to confirm the 63 Chequers Orchard lease notice period.

**162/23**

#### **COMMITTEE ACTION PLAN**

The Committee received the Action Plan.

RESOLVED that:

- The Action Plan be noted as received by the Committee.

**163/23**

#### **KING'S CORONATION PIN BADGES**

The committee reviewed the options.

RESOLVED:

- Business Administrator to purchase pin badges from [www.trophies2u](http://www.trophies2u), in red, white and blue design, for Iver and Iver Heath infant and junior school pupils.
- Officers to design and print posters for each classroom, to include the wording: 'A gift from The Ivers Parish Council to commemorate the coronation of King Charles III'.

**164/23 CHRISTMAS LIGHTS EVENT WORKING GROUP**

Cllr Cook reported that she had approached the Residents Associations' and the Iver Village and Iver Heath Village Hall Associations to join the Working Group.

**165/23 ALLOTMENT PRICING WORKING GROUP**

Cllr Stanhope reported that working group members had been identified and an invitation would be sent out shortly.

**166/23 IDENTIFYING ALLOTMENT LAND**

The Committee received the response from Buckinghamshire Council and discussed the following options for allotment land:

- Land parcel at Mansfield Farm leftover from Motorway Service Area, if approved.
- Rear of Swan Meadow.
- Land at the Evreham Centre.
- Land behind St Peter's Burial Ground/Land behind M25 towards fishing lakes.

**RESOLVED**

- Councillors to map areas suggested and send to Business Administrator.
- Clerk to respond to Tim Weetman with details of the suggested areas.

**167/23 SOLAR PANEL PROJECT GRANT APPLICATION**

The committee felt it was unlikely the grant would be awarded for the project at 45B High Street.

A motion was tabled by Cllr Gupta and seconded by Cllr Cook to commence the solar panel installation at 45B High Street prior to receipt of any grant funding.

**RESOLVED** The committee moved to a vote and the motion was carried.

**RESOLVED**

- Councillors to annotate the pdf version of the grant application form with suggested text for inclusion in the bid.
- To submit two separate grant bids, one for the Iver Heath Pavilion, one for the Jubilee Pavilion and 45B High Street.

**168/23 JUBILEE PAVILION INTERNAL DECORATION**

The committee received the report of the Business Administrator.

**RESOLVED**

- Business Administrator to proceed with contractor 1.

**169/23 D-DAY 80<sup>TH</sup> ANNIVERSARY BEACON LIGHTING AND EVENT – THURSDAY 6<sup>TH</sup> JUNE 2024**

The committee discussed the following event ideas:

- Fish and chip and ice cream vans.

- Asking Pinewood to supply minibuses and accessible taxis to transport event goers.
- Asking Pinewood to provide a screen to display D-Day landing footage.
- Army vehicle display.
- Inviting veterans to light the beacon.

#### RESOLVED

- To include £2,500 for the event in the 2024/25 budget.
- Cllr Stanhope to enquire if the Royal British Legion at Iwer Heath are planning an event.
- Business Administrator to enlist Cllr Kinchin's help to have a new beacon top made and to purchase gas for the beacon.
- Add event planning update to the November Facilities and Events Committee Agenda.

The meeting finished at 7:47pm

Signed ..... Chair

Date .....