

THE IVERS PARISH COUNCIL
Minutes of the Annual Statutory Council meeting
held on Monday 13th May 2024 at 7.00pm at
The Jubilee Pavilion, Iver Recreation Ground

In attendance: Cllr's Ciarán Beary, Mohinder Bhatti, Kevin Brown Adam Burke, Julie Cook, Vishal Gupta, Sarah Hutchins, Peter Kinchin, Wendy Matthews, Peter Stanhope, John Rossetti and Michael Sullivan.

Officers in attendance: Karen Crowhurst – Locum Clerk/RFO and Jeremy Day – Deputy Clerk.

Also in attendance: Cllr Luisa Sullivan – Unitary Councillor

Members of the public: Four.

MINUTES

001/24 ELECTION OF CHAIR

a) To elect a Chair of Council

After receiving nominations for Cllr Beary and Cllr Brown which were proposed and seconded. The meeting moved to a vote by a show of hands to elect Cllr Beary. There was a request for recorded vote. The result of the vote was;

For; Cllr Beary, Cllr Bhatti, Cllr Burke, Cllr Hutchins, Cllr Kinchin, and Cllr Matthews

Against; Cllr Brown, Cllr Cook, Cllr Gupta, Cllr Rossetti, Cllr Stanhope, and Cllr Sullivan.

A vote by a show of hands was also taken to elect Cllr Brown as Chair. No recorded vote was requested the outcome of the vote was six Members for and six Members against.

Due to the vote being split, the Chair chose to exercise his power of casting vote and voted for himself.

It was **RESOLVED that:** Cllr Beary be duly elected as Chair of The Ivers Parish Council for the municipal year 2024 - 2025.

b) Elected Chair to sign the Declaration of Office of Chairman

Cllr Beary signed and dated the Declaration of Office witnessed by the Locum Parish Clerk.

002/24 ELECTION OF VICE CHAIR -To elect a Vice Chair of Council

Proposals were received for Cllr Brown and Cllr Kinchin to become Vice Chair of the Council, all proposals were seconded.

The outcome of the vote was split. The Chair exercised his power of casting vote and voted for Cllr Kinchin.

it was **RESOLVED** that Cllr Kinchin be duly appointed as Vice Chair to The Ivers for the municipal year 2024-2025.

002/24 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Bachu and Cllr Young.

003/24 DECLARATIONS OF INTEREST

- a) To note any declaration of interest made by Members in connection with an Agenda item. Members to specify the nature of the interest.

No Declarations of Members Interests were received.

Cllr Cook, Cllr Stanhope and Cllr Rosetti declared interest as they are members or involved with the Residents Association whose grant will be considered later on in the proceedings.

- b) To receive any written requests for dispensations for disclosable pecuniary interests.

The Clerk informed Members that she has received dispensation requests from Cllr Cook in relation to her membership to the following:

- Iver Heath Residents Association
- Iver Village Residents Association
- Friends of Iver Heath Community Library
- Iver Heath Village Hall
- Iver Heath Royal British Legion
- Iver Heath Allotment Association

To grant any requests for dispensation as appropriate.

The Clerk granted the dispensation requests from Cllr Cook up until April 2025 the end of administration year.

004/24 PUBLIC PARTICIPATION

An Open Session will be held for members of the public who may ask questions or submit comments about agenda items/parish council matters. Parish Councillors may also make comment at this time. If there is a representative from Thames Valley Police, and/or a Buckinghamshire Council Member in attendance, there will be an opportunity for them to report on any relevant matter or ask/answer questions. Each person speaking will usually be limited to three minutes. Duration of this part of the meeting usually to be no longer than fifteen minutes. Questions and representations can be submitted to the meeting via the Clerk who will read these out. If you wish to address council or ask a question and do not wish to attend the physical meeting, or are not able to attend, you can submit questions in writing or via email to the Clerk no less than 12 noon on the day of the meeting.

At 7.08 Standing Orders were suspended.

Members of the public and Cllr Sullivan expressed their views regarding the format of the Annual Parish meeting, the agenda as well as the venue.

Views were expressed that the venue was not suitable for the meeting for various meetings. Members of the public were advised that at the time of booking this was the only venue available. Cllr Cook advised that the venue was not disability compliant.

Considerable disappointment was expressed in the Chair as well as aspects of communication regarding the meeting as it is a meeting for the electors.

The Chair offered reassurance that the public have been heard and the meeting will be for them.

The legality of the agenda was also challenged.

At 7.17pm Standing Orders were reinstated.

005/24 COMMITTEE APPOINTMENTS

To agree councillor appointments to committees.

a) Planning Committee – Maximum of nine Members

RESOLVED that; The following Members be appointed to the Planning Committee. Cllr Beary, Cllr Bhatti, Cllr Brown, Cllr Burke, Cllr Cook, Cllr Hutchins Cllr Kinchin, Cllr Rossetti and Cllr Stanhope.

b) Facilities and Events Committee - Maximum of nine Members

RESOLVED that; The following Members be appointed to the Facilities and Events Committee. Cllr Brown, Cllr Cook, Cllr Gupta, Cllr Matthews, Cllr Stanhope and Cllr Sullivan.

c) Open Spaces and Highways Committee - Maximum of nine Members

RESOLVED that; The following Members be appointed to the Open Spaces Committee. Cllr Beary, Cllr Brown, Cllr Burke, Cllr Cook, Cllr Hutchins Cllr Kinchin, Cllr Matthews, Cllr Rossetti, and Cllr Stanhope.

d) Staffing Committee – 5 Members

RESOLVED that; The following Members be appointed to the Staffing Committee. Cllr Beary, Cllr Brown, Cllr Cook, Cllr Matthews and Cllr Stanhope.

006/24 MINUTES

To consider and approve the minutes of the meeting held on 15th April 2024. See Appendix 7. 1

RESOLVED to accept the minutes of the meeting held on 15th April 2024 as a true and accurate record of the meeting.

007/24 CHAIR ANNOUNCEMENTS

The Chair announced that he is willing to listen to everybody and the Council should become a supportive Council and encouraged Members to work together.

008/24 EXTERNAL BODY APPOINTMENTS

RESOLVED to appoint Members as follows.

To agree councillor appointments to the external bodies

- a) Iver Village Hall Management Committee – one Member. Cllr Adam Burke was appointed.
- b) Iver Heath Village Hall Management Committee – two Members. Cllr's Gupta and Stanhope were appointed.
- c) George Green Quarry Liaison Committee – one Member. No appointment was made as the Committee is no longer in existence.
- d) Colne Valley Regional Park – one Member. Cllr Cook was appointed.
- e) Lakeside Liaison Group - one Member. Cllr Matthews was appointed.
- f) Cemex Liaison Group - two Members. Cllr's Hutchins and Kinchin were appointed.
- g) Good Neighbours Scheme – one Member. Cllr Beary was appointed.
- h) Thorney Park Community Forum - one Member. No appointment was made or needed.
- i) South Buckinghamshire Association of Local Councils - three Members. Cllr's Cook, Gupta and Matthews were appointed.

- j) Wexham and Ivers Community Board - three Members. Cllr Brown was appointed as the voting Member. Other Members will attend if available.

009/24 COMMITTEE MINUTES

- a) Minutes of the Planning Committee Meeting held on 9th April 2024. See Appendix 10.

RESOLVED that, the minutes of the Planning Committee held on 9th April 2024 be received.

010/24 POLICIES FOR ADOPTION

- a) The Ivers Parish Council Standing Orders
- b) The Ivers Parish Council Financial Regulations
- c) The Ivers Parish Council Code of Conduct
- d) The Ivers Parish Council Scheme of Delegation
- e) The Ivers Parish Council Terms of Reference for Committees

Subject to the item 9 of the Scheme of Delegation being included in the Terms of Reference it was **RESOLVED to**; Adopt the Policies above.

011/24 FINANCE

- a. To receive the accounts for payment for April 2024 - see Appendix 12.1
RESOLVED to accept the Accounts for Payment for April 2024, for the amount of.
£81,698.26
- b. Cllr Young to report on the bank reconciliations undertaken to date.
As Cllr Young was not in attendance, no report was received.

012/24 GRANT APPLICATIONS

To consider the following Grant Application(s):

- c. Iver Heath Resident's Association - £225 insurance and upkeep of a defibrillator at the Library – see Appendix 13a
- d. Iver Community Association (Iver Village Hall) - £250 – see Appendix 13b

RESOLVED that; both grant applications be awarded the amount requested.

013/24 END OF YEAR ACCOUNTS 1ST APRIL 2023 TO 31ST MARCH 2024

- e. To accept the end of year accounts – see Appendix 14.1
- f. To accept the end of year Bank Reconciliation – see Appendix 14.2

RESOLVED to; accept the year and accounts and Bank Reconciliation.

014/24 INSURANCE RENEWAL

The Locum Clerk apprised Members that there has been an increase in cost for the insurance due to the lack of premiums. The Locum Clerk informed Members that the Council is now covered for Cyber-attacks.

015/24 TO CLOSE THE MEETING

At 7.49pm the Chair closed the meeting.