

THE IVERS PARISH COUNCIL

Copied to all Members for information.

To all Members of the Staffing Committee

You are summoned to attend a meeting of the **Staffing Committee of The Ivers Parish Council** to be held on **9th September 2024** commencing at **7.00pm**. This meeting will be held at The Hub at the Ivers Parish Council offices Iver, SL0 9ND for the purpose of transacting the following business.

Signed: *K A Crowhurst*

Meeting called: 2nd September 2024

Locum Clerk

AGENDA

1. ELECTION OF CHAIR

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

- a. To note any declaration of interest made by Members in connection with an Agenda item. Members to specify the nature of the interest.
- b. To receive any written requests for dispensations for disclosable pecuniary interests.
- c. To grant any requests for dispensation as appropriate.

EXCLUSION OF THE PRESS AND PUBLIC

To exclude the Public and Press from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are confidential)

4. TO CONSIDER THE NEXT STEPS FOR RECRUITING A PROPER OFFICER/RESPONSIBLE FINANCE OFFICER POST STILL CURRENTLY ADVERTISED ON PARISH COUNCIL WEBSITE

- a) To agree process
- b) To agree contractual hours
- c) To agree deadlines for receiving applications and interviews
- d) To appoint an Interview Panel and shortlisting Panel
- e) To agree contingency should no appointment be made

5. TO CLOSE THE MEETING