

# THE IVERS PARISH COUNCIL

## Minutes of the Parish Council Meeting held on Monday 16<sup>th</sup> September 2024 at 7:00pm at The Jubilee Pavilion, Iver Recreation Ground

**Council Members Present:** Cllrs Beary (Chair), Kinchin (Vice-Chair), Bachu, Bhatti, Brown, Burke, Cook, Hutchins, Rossetti and Stanhope.

**Officers in attendance:** Karen Crowhurst – Locum Clerk/RFO and Nicole McCaig – Deputy Clerk.

**Members of the public:** None.

### 167/24 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Gupta and Young. Cllr Sullivan was not present.

### 168/24 DECLARATIONS OF INTEREST

- a. To note any declaration of interest made by Members in connection with an Agenda item. Members to specify the nature of the interest;
- b. To receive any written requests for dispensations for disclosable pecuniary interests;
- c. To grant any requests for dispensation as appropriate.

There were no declarations of interest or dispensation requests.

### 169/24 PUBLIC PARTICIPATION

*An Open Session will be held for members of the public who may ask questions or submit comments about agenda items/parish council matters. Parish Councillors may also make comment at this time. If there is a representative from Thames Valley Police, and/or a Buckinghamshire Council Member in attendance, there will be an opportunity for them to report on any relevant matter or ask/answer questions. Each person speaking will usually be limited to three minutes. Duration of this part of the meeting usually to be no longer than fifteen minutes. Questions and representations can be submitted to the meeting via the Clerk who will read these out. If you wish to address council or ask a question and do not wish to attend the physical meeting, or are not able to attend, you can submit questions in writing or via email to the Clerk no less than 12 noon on the day of the meeting.*

There were no members of the public in attendance.

**170/24 MINUTES** – To consider the minutes of Parish Council Meeting held on 15<sup>th</sup> July 2024.

**RESOLVED to** accept the minutes of the Parish Council Meeting held on 15<sup>th</sup> July 2024 as a true and accurate record of the meeting.

## 171/24 CHAIR ANNOUNCEMENTS

The Chair welcomed Cllr Bachu back to meetings. The Chair also thanked the Locum Clerk, officers and all Council Members for their time and efforts.

## 172/24 COMMITTEE MINUTES

To receive the committee minutes as detailed below:

- a. Open Spaces & Highways – 24<sup>th</sup> July 2024
- b. Planning Committee Meeting – 13<sup>th</sup> August 2024
- c. Facilities and Events Committee Meeting – 4<sup>th</sup> September 2024

**RESOLVED that** the minutes of the Committee meetings above be received.

## 173/24 EXTERNAL BODY MEETINGS

To receive a short, written report from councillor representatives attending the following external body meetings:

- a. Good Neighbours Scheme Meeting – 9<sup>th</sup> July 2024
- b. Iver Heath Village Hall Management Committee – 30<sup>th</sup> July 2024
- c. Cemex Liaison Group – 20<sup>th</sup> August 2024

Members noted the above report at item C.

## 174/24 FINANCE

- a. To receive the accounts for payment for July and August 2024

**Resolved to** receive the accounts for July 2024 be accepted for £45,441.86 and for August 2024 be accepted for £43,282.66

- b. To receive the Quarter 1 Budget Comparison report

**Resolved to** receive the Quarter 1 Budget Comparison report.

- c. Cllr Young to report on the bank reconciliations undertaken to date.

No report was received.

- d. To consider a recommendation from the Open Spaces & Highways Committee for a virement of £12,000 from General Reserves to the Tree Works budget line (Open Spaces & Highways minute 113/24)

**Resolved to** accept the recommendation from the Open Spaces & Highways Committee and agreed the amount of £12,000 be vired from the General Reserves.

- e. To consider a recommendation from the Facilities & Events Committee for a virement of £2,140 from the underspent D-Day Event Budget (6520/5) and £760 from General Reserves to the Jubilee and Iver Heath CCTV budget lines (Facilities & Events minute 145/24)

**Resolved to** vire the amount of £2,140 to the CCTV budget line and £760 be vired from the General Reserves.

#### **174/24 GRANT APPLICATIONS**

To consider the grant application received as detailed below:

- a) South Bucks Primary Care Network – Free use of the Jubilee Pavilion for 1.5 hours on Thursdays

After a short discussion it was **resolved** to allow free usage of the Pavilion with a review date of 1 year.

#### **175/24 BUCKINGHAMSHIRE COUNCIL AIR QUALITY PLAN**

- a) To consider whether to act as consultee as The Ivers Parish Council

It was agreed that The Ivers Parish Council acts as a consultee.

- b) To agree to draft and submit a response by the 30<sup>th</sup> of September 2024

It was agreed that a response should be drafted by the submission deadline.

- c) To agree who should draft the response to send to all Members of the Council for final approval to then be submitted by the Officers of the Council.

It was agreed that Cllr Cook draft the response and be circulated to all Members for consideration and suggested amendments. The final response will then be sent to the Officers to submit on behalf of The Ivers Parish Council.

- d) To set a deadline for the draft response to be completed

Cllr Cook agreed the final response will be available by the 28<sup>th</sup> of September 2024.

#### **176/24 CORRESPONDENCE - FOR NOTING**

There was no correspondence for noting.

#### **177/24 TERMS FOR NEW IVER HEATH ALLOTMENT LEASE**

- a) To consider the following terms for renewal of the Iver Heath allotment lease offered by Buckinghamshire Council as per the terms below:

**Resolved to** proceed with the lease renewal and investigate further the ownership of the land.

- b) To grant delegated authority to the clerk to approve the Heads of Terms agreement based on the following terms.

**Resolved to** Grant delegated authority to the Locum Clerk to approve the Heads of Terms agreement.

**Term:** Seven years less one day commencing on and including 30<sup>th</sup> September 2024.

**Commencement Date:** 30<sup>th</sup> September 2024

**Initial Rent:** £1,250 per annum

**Costs:** The Tenant shall be liable to pay the Landlord's reasonable legal and surveyor costs incurred in the course of this transaction.

#### **178/24 TO REVIEW MEMBER KEY HOLDER RESPONSIBILITIES**

- a) To appoint a Council Member to hold a set of keys for the purpose of opening up the hub for evening meetings. E.g.: The Community Board. Access will not be made for the staff office, for reasons of confidentiality.
- b) To inform members of operational and venue organisational keyholders and who holds what and for what purpose.

Both items were discussed, it was agreed to continue with the practices and keyholders currently in place.

#### **179/24 EXCLUSION OF THE PRESS AND PUBLIC**

To exclude the Public and Press from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential)

#### **180/24 CLISBY'S BRIDGE, IVER LANE MUD WHARF LAND ENCROACHMENT ON LAND OWNED BY THE COUNCIL – Confidential solicitors' advice previously circulated**

- a) To note the advice and indicative costs received by the Council's Solicitor if Council is minded taking legal action
- b) To consider any further actions as per minute reference 101/24
- c) To agree any associated costs and budget

After some discussion and noting the costs, it was **Resolved** to proceed with taking further action and agreed to allocate up to £10,000 to cover all costs. If the costs need to be higher the Locum Clerk will advise and the amount will be reconsidered.

#### **181/24 TO CLOSE THE MEETING**

There being no further business, the meeting closed at 7.40pm