

## THE IVERS PARISH COUNCIL

### MINUTES OF A MEETING OF THE OPEN SPACES AND HIGHWAYS COMMITTEE HELD ON WEDNESDAY 9 OCTOBER 2024 AT 7.00PM AT THE HUB, PARISH COUNCIL OFFICES, 45B, HIGH STREET, IVER.

**Present:** Cllrs Peter Kinchin (Chair), Julie Cook, Peter Stanhope, Adam Burke, Ciarán Beary, Kevin Brown, John Rossetti, Wendy Matthews & Sarah Hutchins.

Also in attendance: Jeremy Day, Deputy Clerk – Open Spaces & Highways.  
There were no members of the public present.

**197/24 APOLOGIES FOR ABSENCE**

No apologies were received.

**198/24 DECLARATIONS OF INTEREST**

None declared.

**199/24 PUBLIC PARTICIPATION**

There was no public participation.

**200/24 MINUTES OF THE MEETING HELD ON 24<sup>th</sup> JULY 2024**

The minutes of the meeting on the 24<sup>th</sup> July 2024 which were circulated on 6<sup>th</sup> August 2024 and received at the Full Council meeting on 16<sup>th</sup> September 2024 were agreed. It was:

**Resolved** that the minutes were a true record of that meeting. The minutes were signed by the Chair and put in the minute book.

**201/24 FUTURE USE OF ST LEONARD'S MOUND, RICHINGS PARK**

The Deputy Clerk reported that discussions were still on-going with the community and Nursery regarding this area and the opportunities for it. Work had started to re-build the steps by the Grounds Maintenance team and this would continue once the team were fully resourced again after the taking of Annual Leave. Cllr Matthews had arranged to meet the Heathrow Rangers with the Deputy Clerk to agree their support in the development of the area.

**202/24 CCTV COVERAGE OF RECREATION GROUNDS**

The Deputy Clerk reported that he & the Deputy Clerk for Facilities and Events had met with the current CCTV contractor to assess the possibilities needed to extend the coverage of the current CCTV cameras. This would be referred back to the Facilities and Events Committee. He also highlighted that the Locum Clerk had highlighted some significant requirements regarding data protection and that a DPO / Impact assessment would need to be carried out.

**203/24 DEVOLVED SERVICE – GRASS VERGE CUTTING WORKING GROUP**

The notes of the previous Working Group meetings were received. Cllr Brown talked to the notes and further discussion took place covering the following matters:

- More work would be needed by officers to look at contract details and seek further clarification
- Concerns were raised about the accuracy of the information from the Devolved Services team at Bucks
- A possibility of deferring any discussion and further work until a permanent Clerk is in post
- A question was raised as to whether a feasibility study into this was required by law
- A need for full information to be available before communicating with the public
- The need to be in a strong position to be sure that there won't be a call back on any money paid to the Council by Bucks

*The meeting was suspended at 7.23pm*

*Cllr Kinchin left the meeting*

*The meeting re-started at 7.25pm*

The following motion was raised by Cllr Cook:

Officers to take the matter to contract negotiation stage and to work with the Working Group to resolve any further details as needed and engage legal representation of needed and bring back to this committee. It was noted that Officers are not to enter into the Contract. This was seconded by Cllr Peter Stanhope.

A named vote was called for.

**For:** Cllrs Brown, Cook, Stanhope & Rossetti (4)

**Against:** Cllrs Matthews, Beary, Kinchin & Burke (4)

**Abstention:** Cllr Hutchins (1)

Cllr Kinchin exercised his casting vote and voted against the motion. The motion was therefore not carried.

The following motion was raised by Cllr Burke:

To look into a feasibility study based on the recommendation of the Working Group once a permanent Clerk is in post. This was seconded by Cllr Hutchings.

A named vote was called for:

**For:** Cllrs Matthews, Kinchin, Hutchins, Burke, Beary (5)

**Against:** Cllrs Cook, Stanhope, Rossetti (3)

**Abstention:** Cllr Brown (1)

The motion was therefore carried.

The following was raised by Cllr Kinchin:

That the Working Group be discontinued.

A named vote was called for:

**For:** Cllr Hutchins, Beary, Kinchin & Matthews (4)

**Against:** Cllrs Cook, Rossetti & Stanhope (3)

**Abstention:** Cllrs Brown & Burke (2)

The motion was therefore carried.

Cllr Brown was thanked for chairing the Working Group.

**204/24                    2025/26 BUDGET PREPARATION**

The Deputy Clerk reported that the process for bringing a draft Open Spaces & Highways Income & Expenditure Budget to the November Committee Meeting was well underway.

**205/24                    FINANCIAL COMPARISON REPORT**

The Financial Comparison Report to 26<sup>th</sup> September 2024 was received and noted.

**206/24                    DEPUTY CLERK REPORT**

The Deputy Clerk gave a verbal update which included the following:

- Treeworks agreed were not completed yet due to lack of communication from the Contractor but the Deputy Clerk will chase
- The paving remedial work to the area outside the council office has been carried out and the old flag pole removed
- As previously reported the remedial work at St Leonard's Mound continues.

**207/24                    CHAIRS ANNOUNCEMENT**

The Chair explained the circumstances around the change of date of this meeting from 2<sup>nd</sup> October due to Officer absence.

**208/24                    WEBSITE / PRESS RELEASES**

It was agreed that a communication regarding the Devolved Services situation that did not raise false expectations would be worked on by the Locum Clerk and distributed within 10 working days.

There being no further business the meeting closed at 7.54pm.

Signed ..... Chairman

Date: