

THE IVERS PARISH COUNCIL

25th February 2025

To all Members of the FACILITIES AND EVENTS COMMITTEE

You are hereby summoned to attend the **Facilities & Events Committee of The Ivers Parish Council** to be held on **Wednesday 5th March 2025** commencing at **7.00pm**. This meeting will be held at The Parish Council Offices (45B High Street, Iver, SL0 9ND) for the purpose of transacting the following business.

Kind Regards,

Shaun Fishenden

Shaun Fishenden PSLCC
Clerk & Responsible Financial Officer

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**
 - a. To note any declaration of interest made by Members in connection with an Agenda item. Members to specify the nature of the interest;
 - b. To receive any written requests for dispensations for disclosable pecuniary interests;
 - c. To grant any requests for dispensation as appropriate.
3. **PUBLIC PARTICIPATION** - *An Open Session will be held for members of the public who may make representations, ask questions and give evidence about agenda items. Parish Councillors may also make comment at this time. Each person speaking will usually be limited to three minutes. Duration of this part of the meeting usually to be no longer than fifteen minutes.*
4. **MEETING MINUTES**

To confirm and sign the minutes of the meeting held on the 28th January 2025 - see Appendix 4.
5. **CHAIR'S ANNOUNCEMENTS**
6. **HEALTH & SAFETY UPDATE**
 - a) To receive notification of any accidents, accident investigation results and staff training attended relevant to Facilities & Events – see Appendix 6.
7. **FINANCE**
 - a) To receive the Facilities & Events Budget Comparison Report dated 21 February 2025 - see Appendix 7a.
 - b) To receive the Facilities & Events Ear Marked Reserves List dated 19 February 2025 – see Appendix 7b.
8. **FACILITIES AND EVENTS COMMITTEE ACTION PLAN**

To receive the Facilities and Events Committee Action Plan – see Appendix 8.

9. SENIOR'S COFFEE MORNING EAR MARKED RESERVE

- a) Following the Committee's decision (Minute Number 367/24) to offer refunds or a day trip, funded from the Seniors Coffee Morning Ear Marked Reserve of £1,818.90, Clerk to give a verbal update on previous members' preferences. Currently:
local pub lunch (4), afternoon tea (1), either pub lunch/afternoon tea (3)
(10 no response to phone call/awaiting response to letter sent)
(1 donation return)
(1 donation to charity)
(2 none of the above)
- b) Committee to agree a way forward and any actions necessary.

10. MUSIC EVENT

- a) Committee to consider authorising the arranging of a music event on a weekend in July, and to authorise the Clerk & RFO to hold an initial £5,000 budget to make the necessary arrangements.

11. CHRISTMAS LIGHTS SWITCH ON EVENT – 22 NOVEMBER 2025

The Iver Village Hall has been booked for Saturday 22 November 2025.

- a) Committee to confirm this date and agree any other actions necessary.

Cllrs on the Committee: Cllrs Ciarán Beary (ex-officio), Peter Kinchin (ex-officio), Kevin Brown, Julie Cook, Vishal Gupta, Wendy Matthews, Peter Stanhope, Michael Sullivan and Graham Young

Copies to: Cllrs Sam Bhachu, Mohinder Bhatti, Adam Burke, Sarah Hutchins and John Rossetti