



THE IVERS

PARISH COUNCIL

45B High Street, Iver, Buckinghamshire, SL0 9ND

www.iversparishcouncil.gov.uk

**Minutes of the Parish Council Meeting
held on Monday 20th January 2025 at 7:00pm
at Jubilee Pavilion**

Members Present:

Cllr S Bachu
Cllr C Beary – Chair of Council
Cllr M Bhatti
Cllr K Brown
Cllr A Burke
Cllr S Hutchins
Cllr P Kinchin – Vice-Chair of Council
Cllr W Matthews
Cllr J Rossetti
Cllr P Stanhope
Cllr G Young

In Attendance:

J Day – Deputy Clerk – Open Spaces & Highways
Two members of the public

Item 1: Apologies for Absence: To receive and accept apologies

347/24 Apologies were received and accepted from Cllr Cook, Cllr Gupta & Cllr Sullivan.

Item 2: Declarations of Members' Interests: To receive declarations of pecuniary and non-pecuniary interests for this meeting. To also consider any dispensations requested.

348/24 There were no declarations of interest received.

Item 3: Minutes of Previous Meetings:

3.1 F.C. Meeting – 31.10.24: To approve the minutes of the meeting held on 31.10.24 as an accurate record

349/24 The minutes of the Full Council meeting held on 31st October 2024 were approved as an accurate record.

3.2 F.C. Meeting – 16.12.24: To approve the minutes of the meeting held on 16.12.24 as an accurate record

350/24 The minutes of the Full Council meeting held on 16th December 2024 were approved as an accurate record.

Item 4: Public Session & External Reports

4.1 Public Session

351/24 A member of the public made comments regarding Item 10 on the Agenda, Neighbourhood Plan and drew attention to the tools and resources available from Bucks Localism which he had shared with one Councillor and encouraged all Councillors to refer to. He further referred to the need to make progress in Phase 2 of the Neighbourhood Plan.

A member of the public further endorsed the need to progress the Neighbourhood plan and recognised the service given by the two Deputy Clerks referred to in the circulated Clerk & RFO's Report. He reiterated the support of the Iver Village Residents' Association to the Open Evenings again identified in the previously mentioned report and would promote these through the Associations' communication channels once dates were agreed. Finally the upcoming Games evenings were highlighted which were advertised on the IVRA noticeboard and the newsletter.

4.2 Unitary Councillors

352/24 No report was made.

4.3 Thames Valley Police

353/24 There was no Police representative present.

Item 5: Chair's Announcements: To receive verbal announcements from the Chair of Council

354/24 The Chair of Council gave the following announcements:
Recognition of the service given to the Parish Council by the two Deputy Clerks.

Item 6: Clerk's Report: To note a report of items for information from the Clerk & Responsible Financial Officer

355/24 The written report from the Clerk & RFO was received and noted.

Item 7: Committee Minutes: To note the minutes received from the committees

7.1 Planning Committee – 10.12.24

356/24 The minutes from the Planning Committee were received and noted.

Item 8: Financial Matters for 2024-2025

8.1 Payments for Approval: To approve the schedule of payments from 1st December – 31st December 2024

- 357/24** The payments made between 1st December and 31st December, totalling £58,838.73 inc VAT were approved.
- 8.2 Budget Monitoring: To note the report showing the Council's current financial position**
- 358/24** The Council received and noted the current financial position.
- 8.3 Bank Reconciliations: To receive a verbal report from Cllr Young on the monthly bank reconciliations**
- 359/24** Cllr Young reported he had completed all bank reconciliations to date.
- 9.1 Job Evaluations: To consider approving the quote from Council HR & Governance support to review job evaluations for all employees, at a total cost of £1295.00.**
- 360/24** It was **RESOLVED** to accept this quote as presented.
- 9.2 Data Retention Policy & Schedule: To consider adopting the updated Retention Policy and Schedule.**
- 361/24** It was **RESOLVED** to adopt this policy.
- 10 Neighbourhood Plan – Evidence Base Review: To consider the quote received from Albatross Horizon for facilitating a review of the Neighbourhood Plan to form part of phase 2.**
- 362/24** A discussion took place regarding the timescales involved particularly those set by the Governments requirement of Buckinghamshire Council to produce a Local Plan for Buckinghamshire and the resulting need to complete The Ivers Neighbourhood Plan Phase 2 process. Following this it was **RESOLVED** to accept the quote as presented.

The meeting closed at 7:29pm