

THE IVERS PARISH COUNCIL

**MINUTES OF A MEETING OF THE FACILITIES AND EVENTS COMMITTEE
HELD ON 28 JANUARY 2025 AT 7.00PM**

Committee Members Present: Councillors Kevin Brown, Julie Cook, Wendy Matthews, Peter Stanhope and Graham Young

In attendance: Nicole McCaig (Deputy Clerk for F&E)

APOLOGIES

Cllrs Vishal Gupta and Michael Sullivan

363/24 DECLARATIONS OF INTEREST

- a) No declarations of interest were made.
- b) No written requests for dispensations for disclosable pecuniary interests were received.
- c) No dispensations were granted.

364/24 PUBLIC PARTICIPATION

There were no members of the public in attendance.

365/24 MINUTES

The minutes of 6th November 2024 were considered.

RESOLVED that:

The minutes of 6th November 2024 be agreed and signed by the Chair.

366/24 CHAIR'S ANNOUNCEMENTS

The Chair announced following a Health and Safety (H&S) audit yesterday, that H&S will be added as a standing item to Committee agendas.

Following a discussion about the operational servicing and maintenance schedules, Premises General Risk Assessments could be made available to the Committee once they are reviewed in April 2025.

367/24 FINANCE

The Committee received the Facilities and Events Budget Comparison Report and Ear Marked Reserves (EMR) List dated 17th January 2025.

The Deputy Clerk advised the Committee that the Clerk's Strategic Plan for increasing facilities revenue was not yet available.

The Committee discussed ideas for spending the Seniors Coffee Morning EMR:

RESOLVED that:

- The Facilities and Events Budget Comparison Report and Ear Marked Reserves (EMR) List dated 17th January 2025 be noted as received by the Committee.
- Cllr Matthews to provide contact details for previous members of the Seniors Coffee Morning to officers.
- Officers to contact the members to ask:
 - If they would prefer to have their contribution reimbursed and the estimated value of their contribution or if they would like a trip organised. If the latter, to suggest ideas for the trip.

368/24

COMMITTEE ACTION PLAN

The Committee received the Action Plan.

RESOLVED that:

- The Action Plan be noted as received by the Committee.

369/24

CHRISTMAS LIGHTS SWITCH ON EVENT

The Committee noted that donations collected at the event totalled £72.

RESOLVED:

- To transfer the donations of £72 to the Christmas Light Switch on Event Ear Marked Reserve for a future event.

The Committee went on to discuss plans for the 2025 event:

- To consider raising money for a chosen charity at the 2025 event.
- Deputy Clerk to book the Iver Village Hall for either 29th November (preferred date) or 22nd November.
- To keep to the same timings as the 2024 event as this worked well.
- Deputy Clerk to enquiry availability of the Sunshine Choir, Jazz Band, Iver Singers.
- To add 2025 Event Planning to the March Facilities and Events Committee agenda.

The meeting finished at 7:15pm

Signed Chair

Date